

Strategic Planning Committee Charter

Creation At Will Service: OCA's Board of Directors hereby creates a Strategic Planning Committee (SPC); and shall at all times hereafter determine the continuing existence, configuration and authority of SPC. Each SPC member serves at will and may be removed from this committee with or without cause by majority vote of OCA's Board of Directors.

Mission: This Strategic Planning Committee (SPC) is hereby authorized to serve the Oceanside Community Association (OCA) by gathering information, performing analysis and through inclusive discussion providing reports and recommendations to OCA's Board of Directors to:

- Enhance the efficacy of our community's investments in common area improvements and facilities maintenance, repair and replacement;
- Assist in the preparation of comprehensive and accurate OCA Reserves Study;
- Consider the economies of scale OCA's community size presents and engage in comprehensive business planning which offers OCA's Board alternative economizing ways and means of conducting our Association's current major common area maintenance & improvement undertakings;
- Consider what if any other community wide contracts would directly benefit members total monthly cost of living in our community.
- Review IT infrastructure (e.g., office administration & functionality to improve performance, security, and make use of other App Folio features to save costs, etc.)
- Monitoring and reporting progress on Board approved plans developed by SPC;
- Develop a community wide business plan displaying and accounting for all integral components of our Association's business.
- In collaboration with OCA's General Manager review and make recommendations to the Board as to OCA's organizational structure, processes and procedures.
- Enhance organizational transparency at all levels.
- Seek to ensure continuity of purpose and goal implementation as BOD composition changes.
- Consider environmental factors such as climate change and drought that effect resources such as water usage.
- Consider the future relationship with Emerald Isle golf course.

Meeting Requirements: SPC shall meet not less than quarterly, but may conduct additional meetings as SPC determines necessary to complete its undertakings.

Operating Requirements: SPC shall identify and prioritize its projects in the normal course of its business. However, OCA's Board of Directors may determine, assign priority and direct SPC's work focus to projects the Board deems more important than those projects SPC currently in progress.

Reporting Requirements: SPC shall record the proceedings of each SPC meeting in minutes initially drafted by SPC's Secretary. The Secretary shall circulate the draft minutes to SPC members who shall have seven days to offer additions, deletions, corrections, and other changes.