

OCEANSIDE COMMUNITY ASSOCIATION

WEBSITE COMMITTEE CHARTER

Approved by Board of Directors on September 29, 2021

Purpose and Scope

The website committee maintains the community website (oceanaseniors.org) to provide information about Oceanside Community Association to its residents and the general public. Volunteer members are approved by the Board of Directors and may be removed by the Board of Directors.

The scope of the website committee:

- 1) Publish electronically information about activities, committees, events, policies, forms, community organizations, documents of governance, and other information as directed by the Board of Directors or OCA Administrative Staff.
- 2) Maintain the website with appropriate and current information.
- 3) Review and recommend software to maintain and meet the Association's community website needs.

Organization

A chairperson is elected by the committee and ratified by the Board. Non-residents may be committee members without voting privileges. The Board will also appoint a Board Liaison to attend committee meetings and report back to the Board of Directors

Responsibilities

The committee will hold regularly scheduled open meetings. The committee will send minutes of each meeting, including all voted motions, to the Board.

Approved on September 3, 2021 Committee Chair Tain Soedoe

BOD Approval _____ Date _____
