



Oceanside Community Association
 550 Vista Bella, Oceanside CA 92057
 760-757-3937 Phone
 760-757-8177 Fax
 www.oceanaseniors.org
 Email: office@ocaoffice.org

ADOPT-a-SPOT APPLICATION
Community Beautification Project
 Submit to the OCA office.

Primary Applicant _____

Unit _____ House # _____ Phone (_____) _____

Email _____

Additional Applicants & Info _____

Proposed Name of Project _____

Location _____

Attach, if necessary Proposal Yes / No Sketch Yes / No

Upon approval applicant(s) are required to sign the Volunteer Waiver and Release form.

I certify that the information is complete. The applicant agrees to the OCA Adopt-a-Spot terms, rules and regulations. Failure to follow the rules may lead to termination of participation. OCA will address utilities, irrigation or right of way in this area. **This contract is for one year with an option to renew.**

Signature _____

Date ____/____/____

OCA Use	Inspection ____/____	Irrigation working	Yes / No
		Needs modification	Yes / No
Proposed sketch and plants appropriate	Yes / No		
Landscape Cmt approval	Date ____/____	Assigned to LC member _____	
Volunteer Waiver(s) received	____	____/____	____
	____	____/____	____
BOD approval	____/____/____	GM _____	

ADOPT-A-SPOT PROGRAM

APPLICATIONS

Applicants or sponsors can submit completed applications to the office. Along with the application, the applicant will need to submit a proposal and sketch showing the proposed landscape design including the flowers and/or shrubs that the applicant proposes to plant. OCA reserves the right to deny participation to any proposed sponsor whose participation would not be in the best interest of the community. All applicants and co-applicants will be required to sign the OCA Resident Acknowledgement of Risk & Release Form. Upon approval, the Landscape Committee will notify the General Manager. The BOD gives final approval.

LOCATIONS

A list of locations is available on the website and in the *Hilltop Highlights*. Applicants may also nominate an area to be adopted. In the event two or more applications are submitted for the same location, the Landscape Committee shall choose, in their sole discretion, the applicant with a proposal and sketch that appears to be in the best interest of the community. All applicants and sponsors must be aware that OCA or other entity such as landscaping, utility company, etc. may need to access the area for any reason. It is the committee's responsibility to ensure there is adequate irrigation at the adopted spot.

TERM

The term of the Agreement shall be for one year with an option to renew for an additional year, based on mutual agreement of the parties. Participants will provide, at no cost to OCA, supplies, including but not limited to plants, tools, and labor required for participation in the program. During the Agreement, participants will be permitted to install a sign, in a size and design approved by the Landscape Committee at the location indicating the sponsor's name.

RESPONSIBILITY

If a group applies to adopt an area, one primary person must be identified as the leader and represent the group for the term of the contract. A committee member will be assigned to the project to act as a resource for the volunteers as the project progresses and conduct a monthly check at their area. All communications regarding the adopted area can be directed to the Landscape Committee Chair or assigned committee member.