

Oceanside Community Association Safety Committee Charter

May 2022

Purpose

To provide an opportunity for community residents to work together to improve the safety and environment of Oceana.

Committee Organization

Committee members serve at the pleasure of the Oceanside Community Association's Board of Directors (the Board). The chairperson and liaison are appointed by the Board. The chair may be recommended by the committee. The Liaison is the committee's link to the Board for questions, authorizations and project plans.

Committee members are encouraged to invite prospective members to a meeting to see if there is an interest in joining. All prospective members will complete and turn in to the office the volunteer application and waiver before the committee sends the application to the Board for approval.

Regularly scheduled monthly meetings are open to all residents. Meeting minutes are kept by the Secretary/designee. The minutes are sent to the Chair for review prior to being sent to the office. The committee will approve the minutes at the following meeting. Liaison will be responsible for reporting to the Board any actions or requests which require approval.

Members are usually asked to focus on a specific area or unit/s when on patrol in the community. Looking for items/issues of concern such as:

- Items or people that don't belong in the community
- Inoperable lights
- Water leaks
- Property damage
- Hazardous situations
- Report medical or police emergencies to 911
- Contact Oceanside police department for non-emergency issues: 760-435-4911.
- Provide to chairperson relevant findings so they can be shared with committee and office for action.

5/04/2022

Responsibilities – Detailed guidelines and suggestions are provided for members at an orientation prior to first patrol. (Appendix A)

Signed  _____

Title: Committee Chair

Date _____

Board Approved on: May 25th 2022

Signed  _____

Title: Board President

Date _____

Appendix A

Guidelines for patrol

Committee members on patrol shall keep themselves safe at all times. As a volunteer on the Safety Committee, it is essential to carefully consider demeanor, attitude and maintain sufficient competency to properly perform and understand the responsibilities of being a volunteer for the Safety Committee. We encourage volunteers to patrol together but if that is not possible, be sure to let someone know you are out on patrol.

1. Promote a positive attitude between residents and committee members by making every contact a positive encounter.
2. Follow established procedures and guidelines of the Association, as stated in the governing documents.
3. Provide supportive actions when talking with community residents and with each other.
4. Use sound judgment when confronting a situation.
5. When on patrol, regardless of the circumstances, committee members must not take any enforcement action as the Safety Committee has no enforcement authority.
6. At no time shall a volunteer confront a person engaged in suspicious behavior. This should be reported to the non-emergency OPD line. (760-435-4911.)
7. All volunteers should wear a safety vest or something clearly marked "Oceana Safety" when on patrol.
8. It is highly recommended that you carry a cell phone and a flashlight when on patrol.
9. All actions taken while on patrol should be reported to the Chair. (If nothing happened, then a quick text is fine.)
10. Do not enter any private property unless invited by resident.